

VILLAGE OF CENTRAL SQUARE

3125 East Avenue
Central Square, New York 13036

Planning Board

March 15, 2012

The Village of Central Square Planning Board met at Village Hall on March 15, 2012. Members present were Chairperson Steve Williams, Burt Alm, Maryellen Commisso, Barbra Davis, Zita Bookman; and JudyAnn Trombley, Secretary. CEO Dale Hodge was absent. Also in attendance was Terry Maliga.

CALL TO ORDER:

The meeting was called to order by Chairperson Steve Williams, at 7:00PM followed by the Pledge of Allegiance.

APPROVAL OF MINUTES:

Burt Alm made a motion to approve the minutes of the February 16, 2012 Planning Board Meeting as written. The motion was seconded by Barb Davis, the Board was polled and the motion passed unanimously.

OLD BUSINESS:

A brief discussion regarding status of the 2012 Comprehensive Plan draft revisions as per Village Trustee, Kim Perry's specific submitted comments. It was stated that an e-mail from the Village Board suggesting several dates for a possible joint meeting regarding the Comp Plan was circulated with Planning Board members, but no date has been decided on or confirmed as of this meeting date. A revised hard copy will be made available for each Village Trustee for the March 26, 2012 Board meeting.

Each Planning Board member received a hardcopy 2012 Comprehensive Plan draft revised as per Kim Perry's suggested comments, as well as hardcopy of her comments for their review. The suggested revisions were reviewed, discussed and several were elaborated on in an effort to clarify several proposed questions. Two such areas are SECTION 1: INTRODUCTION on page 3 and SECTION 3: COMMUNITY GOALS AND RECOMMENDATIONS beginning at the bottom of page 18 of the Comprehensive Plan.

It was agreed that the "Development Constraints" supplied by Matt Johnson, Senior Planner, Tug Hill Commission was acceptable to be included and used where referred to in SECTION 5: Land Use Policies, with a request that it be dated. It was also agreed that the "Existing Zoning" map of January 2004, prepared by Oswego County Department of Planning and Community Development be included and used in

SECTION 1: INTRODUCTION as referred to “industrial park” on page 3 and “Village Boundaries map” in SECTION 2: BACKGROUND – Developments Since The 1959 General Plan & Progress Report on page 6.

It was noted that the “typo” in Kim’s Comment Box regarding the Village Annexations chart on page 7, did not appear as a typo on the Microsoft Word version of the Comprehensive Plan and was merely an adjustment which occurred during her transfer of the Word document to a PDF document. The same adjustment occurred on page 15, across from “move over” in her Comment Box. Inclusion of Doctors and Vets are listed in the paragraph that begins, “Health services in the Village...” on page 15, however “pet groomers” was added to the paragraph beginning, “General services...” on page 16.

Regarding the suggested revision in her Comment Box at Goal #5, it was felt that the information was addressed in Goal #8, however was elaborated on for clarity. Lastly, with regard to the Historical Background: Events Compiled by Vernon Goettel, the dates in question on Kim’s Comment copy have been researched and edited per data found in the historical files at the Village Office. After completing the revision recommendations, hardcopy draft of the 2012 Comprehensive Plan will be made available to the Village Board of Trustees.

Discussion on Carports, Portable Garages, and Temporary Structures followed a brief review of the initial research page submitted by Burt Alm, as well as internet research included in this meeting’s information packet for Planning Board members. It was suggested that a list be made from this information, as well as research on specific zoning law language and possible other municipal zoning examples on this topic in an effort to begin an ordinance draft. Within this conversation, a comment was made regarding tarps over sections of house roofs.

A motion was made by Chairperson Steve Williams to request that CEO Dale Hodge investigate the property at 203 Northland Drive, site if necessary and report any action taken at the April Planning Board meeting. The motion was seconded by Burt Alm, the Board was polled and the motion passed unanimously.

Chairperson Steve Williams inquired about the status on the parcel donation to SOVAC as discussed at the February meeting. No report on the status was available at this meeting.

There was discussion regarding a copy from the Mayor of a facsimile, dated April 25, 2001 from PLS Engineering, P.C., in reference to “Escrow Account for Sidewalks – Central Square WalMart.” It was agreed by all Planning Board members in this discussion that a formal request (attached) be sent to the Village Board of Trustees, respectfully requesting formal identification of the intent for establishing a sidewalk on State Route 49. Other information requested to be considered and acknowledged for the Planning Board are specific plans, including but not limited to where and when on State Route 49

will work commence and tentative projected date for work completion, as well as suggested specific rules/procedure for donation use (i.e., an expiration date that the donation must be used by and if it is not, what will the policy be for that donation balance, etc.). It will also be necessary to supply a mathematical formula for calculating a donation based on property frontage and all suggestions on this topic would be welcome at the April Planning Board meeting.

NEW BUSINESS:

Application #12-007 for **Sign Permit** was received for Maribito Holdings, Inc. of 680 North Main Street, Tax Map #276.06-02-17. Details on this sign permit show the addition of an 8 sq.ft. double sided sign on existing poles and under existing sign, but above price sign, with internal lighting and brown/white background with red letters. Sign representative, Terry Maliga was present to describe and answer questions regarding specific lighting elements, line of sight, and height from ground level on existing poles.

Burt Alm made a motion for **Sign Permit approval** on this Application #12-007, Tax Map #276.06-02-17 located at 680 North Main Street be **Granted**, according to the application submitted on 1/26/12 and photo submitted at this Board meeting. The motion was seconded by Maryellen Commisso, the Board was polled and the motion passed unanimously.

At February's meeting, CEO Dale Hodge commented that the Village Sign Code is in need of being updated to include Electronic LED Message Centers and like items. A packet of research information was available for each Board member to review. It was suggested that a report regarding the sign information packet be brought to the next meeting in April and discussed.

A reminder of the March 29 training opportunity was briefly commented on. Registration for sessions chosen was submitted to the Village Clerk directly after last month's meeting, however Burt Alm was the only member to receive a postcard confirmation in the mail. E-mail communication to the Village Clerk was suggested to inquire on confirmation for this training.

The next scheduled meeting date of April 19, 2012 was announced. There being no other business, Chairperson Williams moved to adjourn the meeting at 9:00pm. Zita Bookman seconded the motion, the Board was polled and the motion passed unanimously.

Respectfully Submitted,

JudyAnn Trombley
Planning Board Secretary