

# Hillside Memorial Cemetery and Park Committee Meeting April 17, 2013

**Members Present:** Millard Murphy (Mayor), Heather Stevens (Trustee/Liaison), Bruce Meldrim (Cemetery Commissioner), Andrew Traub (Traub Funeral Home Representative), Jean Breed, Linda Murphy, Penny Faulter and Mark LaRobardiere (Watson Funeral Home Representative).

**Absent:** Mike Ours

The meeting began about 11:04am with Mr. Andrew Traub as chairperson. The minutes from January 16, 2013 were reviewed and accepted.

**New Member wanted:** In January it was discussed, Clara Sauter is in a nursing home and is unable to continue as a member. A replacement has not been found.

## **Old Business:**

**New Policy regarding memorials and monuments.** Heather Stevens had asked that all the info from the January meeting be sent to Penny and Jean since they do not have email. They reported they had never received anything. Mr. Traub reviewed the updated info that was approved by the village board. All of the changes did not seem to appear in the new flier. Heather Stevens will review and get it corrected. The village board may want to adopt a policy regarding this. This does not exactly mean intentionally selling but if someone is looking to perhaps be buried near family member in old section. How would you know intent of purchased unused graves? Someone may have bought multiple to "keep space" between them and others etc. Who would pay for the probe?

**Stonewall on North Main:** The Stonewall on North Main in cemetery as previously reported is beginning to lean into the roadway. The first priority is to try to preserve the wall as much as possible for historical reasons. If not feasible we may need to tear it down and replace. The pressure that is forcing it to lean is due to no drainage.

Regardless of solution, drainage must be addressed. The graves lie very close to wall and a remedy should be reached/completed in the next 1-2 years at most. The cemetery committee recommendation that the board have Mike Avery get a price from Vic(k) so we are prepared in case we need to go completely new due to wall failure.

**Columbarium:** Mark LaRobardiere had gathered a lot of information and given it to Mr. Ours. In his absence, Mark LaRobardiere said he would drop another copy off at the village offices and Heather Stevens would see that everyone receives a copy. The cemetery committee would like to recommend that the village board consider purchasing a columbarium for placement this fall. They suggest the 8 section/32 niche per side which would give 128 urn capacity. About 9-10,000 pounds.

Mr. Traub spoke about things to consider; easy access, parking, visibility and stable ground. There should be a sidewalk to it, perhaps benches, if polished or not for easier cleaning. Long-term considerations; if purchase more in future would they be clustered or scattered? The committee agreed a scattered approach would be preference. They feel placement for the 1<sup>st</sup> one to meet our criteria should be Lot #1 in the new section. They also picked a couple of secondary locations. They were like to advise the village board to move forward with the purchase of one of these using the CD and reimbursing as niches sell. Other cemeteries charge \$700 per niche. Also consider tier pricing (eye level a little higher then lower level), engraving standards and for engraving purposes that ¼ of a section can be removed otherwise would need onsite engraving. Bruce mentioned perhaps Chuck Pardee would have the capability to place the Columbarium. Stampcrete was suggested due to less maintenance over pavers.

**Tree removal:** We received a quote on 1/16/2013 for \$2246 from DeBottis Tree Care to cut down three hard maples, leave wood and brush and grind the three stumps. This should be happening this week.

**Reacquisition and resale of plots/lots:** Mr. Traub passed out the law regarding this if village board wants to consider. However it seemed to be general consensus/recommendation to focus on unsold lots and look at this option only when those are more depleted.

**Hydrant:** Will be installed when time allows.

**Gugliotta statues and encasement:** The family has asked Father Chris to dispose of them properly. It has not happened as of yet.

**New Business:**

Updated Fee schedule: Following recommendations to village board.

\*Additional Charge: Interments after 3pm additional \$50 an hour (M-F)

\*Any interment (full burial) before 3pm on Sat., Sun and holidays \$250. \$150 for cremation interment. Need to be concluded by 1pm so our staff can perform final details beginning at 1pm.

\*Remove Extra Labor section

**Above based on \$50 an hour for 1 full time and 1 seasonal staff...average 5-6 hours.**

**Open Forum:**

**Commissioners Report:** Bruce reported that there were 7 full spring burials. Bruce has sold 20 graves in the past month.

**Burials:** Briefly discussed two upcoming burials and their timing. Bruce is working on a better solution possibly.

The next scheduled meeting was September 18, 2013 at 11:00am.

However, based on the village boards decision regarding the columbarium a meeting has been scheduled for June 5, 2013 at 11am.

The meeting ended at 12:40pm.

Respectfully submitted by Heather A. Stevens